## GORE BOARD OF EDUCATION POLICY

**GF** 

## **PUBLIC COMPLAINTS**

The Gore Board of Education welcomes comments and suggestions for improvement from the patrons whom it serves.

Should a patron wish to complain about the action of an employee, teacher, or support staff, the complaint should be directed to the individual involved. If the complaint cannot be resolved at that level, the patron is encouraged to bring the matter to the attention of the individual's immediate supervisor. If the issue is still not resolved, an appeal process is outlined as follows:

- 1. Additional supervisor/administrative personnel in the chain of responsibility;
- 2. The superintendent of schools;
- 3. The board of education.

No appeal will be heard by the board and no charges or accusations against an employee will be investigated or acted upon unless the accusations are reduced to writing, signed by the party making the complaint, and presented to the board through the superintendent.

In addition to the above, the board will request written reports be provided to the board prior to the meeting from the following:

- 1. The person against whom the complaint is made,
- 2. The principal of the school involved,
- 3. The superintendent, and
- 4. The complainant.

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